

Galway Central School District  
Board of Education Meeting  
MINUTES  
Tuesday, October 25, 2011

**Call to Order**

The meeting was called to order by Board President Cheryl Smith at 6:40 PM in the Large Group Instruction Room.

**Attendance**

Board Members Present: Janet Glenn, Nancy Lisicki, Thomas Rumsey, Dennis Schaperjahn, Cheryl Smith, John Sutton

Board Members Absent: Joan Slagle

Others Present: Kimberly LaBelle, Superintendent of Schools; Linda Jackowski, Director of Pupil Services; Norman Griffin, Elementary School Principal; Peter Bednarek Jr./Sr. High School Principal; Paul Berry, Director of Assessment, Technology & Student Affairs; Keith Leal, Construction Manager; Richard LaRose, CS Arch; Galway Athletic Booster Club Representatives, Community Members, Parents, Students and Teachers.

**Pledge of Allegiance**

Was recited.

**Additions/Changes to the Agenda were noted as follows:**

Money Saving Strategies was added to the NEW BUSINESS section of the agenda.

**Public Comment on Agenda**

None

**Superintendent's Report**

The Board of Education was honored in recognition of National School Board Recognition Week. Sincere thanks and appreciation were extended to them for all they do to benefit the faculty, staff and students of Galway Central School.

Mrs. LaBelle explained a Sample Tax Cap Calculation. This should be used to explain the process of calculating the tax cap. The tax cap is a property tax cap not a 2% tax cap.

At the Board's request, Ms. LaBelle provided an annual report for review and discussion. An overview of items included in the report took place. This report will be provided to the Board in July next year and will also include distance learning and AP information along with additional items. St. Stanislaus School will be removed from the private school section of the report. The board asked about an end of the year survey that use to be sent to faculty and staff at the end of each school year that was included in the annual report. This survey have not gone out in a couple of years. Mrs. LaBelle will look into when the last survey was sent and what it included.

**Approval of Consent Agenda**

Motion: John Sutton

Second: Janet Glenn

All voted aye.

Motion Passed 6-0

To approve the Consent Agenda

## **CONSENT AGENDA**

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### **FINANCIAL REPORTS**

Approve the September, 2011 District Treasurer's Report.

Approve the July, August and September 2011 Student Activity Accounts Treasurer's Reports.

### **MINUTES**

Approve September 22, 29 and October 13, 2011 Board Meeting Minutes.

### **PERSONNEL**

#### **Teachers**

Appoint Jim Reynolds as a teacher mentor for Leslie Rogers for up to 30 hours effective September 1, 2011 at the GTA contractual rate of \$32 per hour.

Appoint Jeanne O'Bryan as a Grades 7-12 Substitute Teacher effective October 26, 2011 per the SASIE agreement. She has fingerprint clearance.

Approve a paid medical leave of absence for Charmaine Hutcheson from her 6<sup>th</sup> grade teacher position effective October 28, 2011 – December 22, 2011.

Appoint Dorothy Chynoweth as a long-term substitute 6<sup>th</sup> grade teacher per the SASIE agreement. effective October 28, 2011-December 22, 2011 replacing Charmaine Hutcheson who will be on leave of absence.

#### **Co-Curricular/Chaperones**

Appoint Ryan Chatterton to the following positions for the 2011-12 school year at the stipends indicated below:

Chamber Singers (Chansonettes & Troubadours)	\$2,135
Spring Play Production-Musical Director	\$1,740
Chaperone-NYSSMA Activities	\$23/hour

Appoint Gary Barrow as Chaperone-NYSSMA Activities for the 2011-12 school year at the GTA contractual rate of \$23.00 per hour.

Appoint Melanie McDonald as Substitute Chaperone-Basketball/Wrestling/Volleyball for the 2011-12 school year at the GTA contractual rate of \$90 per night.

Appoint Neal Evans as Boys Basketball Bookkeeper for the 2011-12 school year at the GTA contractual rate of \$69 per night.

#### **Support Staff**

Appoint Katherine Cusano as a Bus Monitor effective October 26, 2011 at a rate of \$8.50 per hour. Katherine has fingerprint clearance.

Appoint Janet Baron as a Bus Monitor effective October 4, 2011 at a rate of \$8.50/hour. Janet has fingerprint clearance.

Appoint Mary Bezio as a teacher aide for 45 minutes per day at a rate of \$8.50/hour effective October 24, 2011. Mary has fingerprint clearance.

Appoint Brenda Parker as a Substitute Cafeteria Worker effective October 26, 2011 at a rate of \$8.86 per hour. Brenda has fingerprint clearance.

## **CONSENT AGENDA (CONTINUED)**

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### **Support Staff**

Appoint Jennifer Richmond as a Substitute Bus Monitor effective October 26, 2011 at a rate of \$8.50 per hour. Jennifer has fingerprint clearance.

Appoint Chet Ciembroniewicz as a Substitute Cleaner effective October 26, 2011 at a rate of \$11.11 per hour. Chet has fingerprint clearance.

Appoint Karli Smith as a Substitute Cleaner effective October 26, 2011 at a rate of \$11.11 per hour. Karli has fingerprint clearance.

Amend Hadley Jacob's leave of absence from her Teacher Aide position to the corrected effective date of November 8, 2011 - June 25, 2012 instead of November 1, 2011 – June 25, 2012.

### **Winter Sports Appointments:**

<u>Girls Basketball</u>	<u>Name</u>	<u>Level</u>	<u>Stipend</u>
Varsity	Deborah Wilday	D	\$7,000
JV	Phil Meashaw	B4	\$4,000
Modified	Stuart Wilday	D	\$5,000

<u>Boys Basketball</u>	<u>Name</u>	<u>Level</u>	<u>Stipend</u>
Varsity	Toby Youngblood	C5	\$6,000
JV	Andrew Meyers	A2	\$3,000
Modified	TBD		

<u>Wrestling</u>	<u>Name</u>	<u>Level</u>	<u>Stipend</u>
Varsity	Michael Sartin	B3	\$5,000
Jr. Varsity	Joseph Culbert	B3	\$4,000
Modified	Greg Birbilis	D	\$5,000

<u>Cheerleading</u>	<u>Name</u>	<u>Level</u>	<u>Stipend</u>
Varsity	Diane Verrigni	A5	\$4,000
Jr. Varsity	Karen Moffatt	A5	\$3,000

### **Spring Sports Appointments:**

<u>Baseball</u>	<u>Name</u>	<u>Level</u>	<u>Stipend</u>
Varsity	Toby Youngblood	C5	\$5,200
JV	Neal Evans	C5	\$4,200
Modified	TBD		

<u>Softball</u>	<u>Name</u>	<u>Level</u>	<u>Stipend</u>
Varsity	Paula Canell	C2	\$5,200
JV	Stuart Wilday	D	\$5,200
Modified	TBD		

<u>Track</u>	<u>Name</u>	<u>Level</u>	<u>Stipend</u>
Boys/Girls Varsity	Geoff Maliszewski	D	\$6,200
Boys/Girls Varsity	Jason Louder	B3	\$4,200
Boys/Girls Modified	Judy Horigan	B4	\$2,500
Boys/Girls Modified	Ruthann Daino	B4	\$2,500

**Board Member Comments**

Mr. Sutton wanted to make sure that everyone in the District knows that Galway School is not closing its doors. There are a lot of rumors going around that the district will be closing down. This is not true. Although the district is struggling financially, there have been no discussions regarding closing the School District. Mrs. LaBelle asked everyone for their support in dispelling this rumor. Efforts are being made to continue to make the school the center of the community and resolve the financial crisis facing the District. A brief discussion about the Friday morning program in response to concerns raised by some community members took place.

**New Business**

**Motion: Nancy Lisicki                      Second: John Sutton                      All voted aye.                      Motion Passed 6-0**

Approve an Eagle Project for Garret Heritage that will include cleaning up and mapping the District's running trails. Garret is a Life Scout in Galway Troop 5. This Eagle project is his last step before becoming an Eagle Scout. The project should take approximately three days with assistance from ten fellow scouts who are also in high school.

Garret was thanked for helping the district and congratulated for his efforts in becoming an Eagle Scout.

**Motion: John Sutton                      Second: Dennis Schaperjahn                      All voted aye.                      Motion Passed 6-0**

To approve additional Capital Project scope items moving forward with administration's recommendation, with no additional financial impact on the taxpayers.

The scope of some of the items are:

- Window/Lintel/Masonry work
- Gym Roof Replacement
- Chimney Repair or slab at the Jr./Sr. High school entrance depending on bid results
- Roof repair in the elementary school depending on bid results

**Motion: Thomas Rumsey                      Second: Janet Glenn                      All voted aye.                      Motion Passed 6-0**

Adopt revised Purchasing Policy #6700 and Regulation #6700R.

**Motion: Nancy Lisicki                      Second: John Sutton                      All voted aye.                      Motion Passed 6-0**

Resolved that the Board of Education of the Galway Central School District accept the District's External Auditor's Report for 2010-11 school year records indicating compliance with State of New York procedures and regulations and that the audit report be filed with the Office of the Comptroller of NYS as required by law and that the Superintendent inform the general public and have a copy available for a period of 30 days in the Superintendent's Office daily during working hours.

**Motion: Janet Glenn                      Second: Nancy Lisicki                      All voted aye.                      Motion Passed 6-0**

Revise the name of Chansonettes & Troubadours to Chamber Singers effective July 1, 2011.

Revise the name of the Yearbook Student Activity Bank Account to Jr./Sr. High School Yearbook effective July 1, 2011.

Revise the name of Middle School Student Senate and High School Student Senate to Jr./Sr. High School Student Senate effective July 1, 2011

Close the Middle School Student Senate Student Activity Bank Account and transfer the balance of \$1,650.62 in the account to the Jr./Sr. High School Student Senate Account effective July 1, 2011. This money can be earmarked and used for a specific purpose upon request of the advisor and approval of the Building Principal.

Close the High School Student Senate Student Activity Bank Account and transfer the balance of \$1,443.02 in the account to the Jr./Sr. High School Student Senate Account effective July 1, 2011. This money can be earmarked and used for a specific purpose upon request of the advisor and approval of the Building Principal.

Close the Elementary Student Council Student Activity Bank Account and transfer the balance of \$3,953.77 in the account to the Jr./Sr. High School Student Senate Account effective July 1, 2011. This money can be earmarked and used for a specific reason upon request of the advisor and approval of the Building Principal.

**Motion: Janet Glenn                      Second: Thomas Rumsey                      All voted aye.                      Motion Passed 6-0**

Authorize the Superintendent of Schools to sign an Agreement between the Galway Central School District and the Galway Athletic Booster Club regarding financial support of the District's Junior Varsity Athletic Program with one typographical error corrected.

Discussions took place on several money saving strategies including creating a means for in-house services for some students attending other facilities, for in-house building trades instead of utilizing BOCES services, and many other items. Further discussions will take place in the future and at a Community Forum on November 9<sup>th</sup> that will be publicized for the community to attend. The Board asked for a report at the end of the year on the success of the program.

**Public Comment**

David Mello, President of the Galway Athletic Booster Club, presented two checks on behalf of the Galway Athletic Booster Club to the District: \$744.00 to fund additional Fall Sports expenses and \$18,791.33 to fund Winter Sports. This money was earned by various donations, fundraisers, etc. and everyone was thanked for their help in raising the money. They are now working together to earn money for the spring sports season. The Board expressed their thanks and appreciation to everyone involved. Kathy Miller stated that the students have done the majority of the work earning this money and deserve a lot of credit. She also said that several students have noticed that not many teachers or board members attend their events.

Mr. Richard English, community resident, inquired about the status of Mark Pribis's draft policy regarding a 10 day viewing period for the community before contract ratification. Mrs. LaBelle commented that the district is still looking into legal issues that may be involved and that it is not a dead issue. John Sutton suggested that it be brought up at the November 9<sup>th</sup> Community Forum and the Board agreed. A link to "See through NY" will be added to the District website where access to NYS contracts can be viewed. Mr. English also spoke about the upcoming community forum and shared his thoughts of when community input should be sought.

A resident stated that various stakeholder councils may want to take on added responsibility. Most people want help wherever they can. Some teachers confirmed that areas of the roof are leaking very badly.

**Executive Session**

**Motion: Nancy Lisicki                      Second: John Sutton                      All voted aye.                      Motion Passed 6-0**

To move into executive session at 8:35 PM for CSE/CPSE recommendations and specific personnel matters.

**CSE/CPSE Recommendations**

**Motion: Nancy Lisicki                      Second: John Sutton                      All voted aye.                      Motion Passed 6-0**

To arrange placement of the following students as recommended by the CSE/CPSE: 5017, 5421, 5418, 2632, 5425, 4660, 2157, 3248, 2659, 5423, 6059, 3255, 5416, 4344, 2490, 3473, 2521, 3012, 5404, 6012, 5039, 5123, 6046, 6043 and 6050.

**Regular Session**

**Motion: John Sutton                      Second: Janet Glenn                      All voted aye.                      Motion Passed 6-0**

To return to regular session at 9:50 PM.

**Adjournment**

**Motion: John Sutton                      Second: Thomas Rumsey                      All voted aye.                      Motion Passed 6-0**

To adjourn at 9:51 PM.

Respectfully submitted,  
*Linda M. Casatelli*  
Linda M. Casatelli  
District Clerk

**Sample Tax Cap Calculation**

*October 25, 2011*

		2011/12 – 2012/13	
1	Prior Year Tax Levy (2011-12)	\$8,763,818	
2	Tax Base Growth Factor	x 1.00	Never more than 2, never less than 1
		\$8,763,818	
3	Prior Year Pilot	+ 30,000	
		\$8,793,818	
4	Prior Year's Exemptions (capital levy, court orders)	- 249,830	
	Adjusted Prior Year Levy	\$8,543,988	
5	Allowable Growth Factor	x 1.02	
		\$8,714,868	
6	Pilots for Upcoming Year	- 30,000	
		\$8,684,868	
7	Available Carryover	0	
	Tax Levy Limit	\$8,684,868	.0990991%
8	Upcoming School Year Exemptions	+ 479,912	
	Maximum Allowable Levy	\$9,164,780	1.045752%

**Explanation of Sample Tax Cap Calculation Worksheet  
"Tax Cap Establishes a Threshold"**

- |                          |   |  |
|--------------------------|---|--|
| Adjusted Prior Year Levy | { | <b>1. Prior Year Tax Levy from 2011-2012</b>   |
|                          |   | <b>2. Tax Base Growth Factor</b><br>The percentage by which the full value of taxable real property in the school district INCREASES DUE TO PHYSICAL OR QUANTITY CHANGE compared to the prior year tax roll. (growth in full value due to construction, additions & improvements to real property, etc.) |
|                          |   | <b>3. Prior Year PILOT (payment in lieu of taxes)</b><br>Payment in lieu of taxes owed to the district in prior school year.   |
|                          |   | <b>4. Prior Years Exemptions</b><br>Capital Tax Levy, Capital Local expenditures, court orders/judgments<br>These first calculations result in: <b>Adjusted Prior Year Levy</b>  |
| Tax Levy Limit           | { | <b>5. Allowable Growth Factor</b><br>Lesser of 1.02 or (1 + inflation factor); minimum of 1.0  |
|                          |   | <b>6. PILOTS for Coming Year</b>   |
|                          |   | <b>7. Allowable Carryover</b><br>(For all district in 2012-2013, it will be zero)  |
| Maximum Allowable Levy   | { | <b>8. Upcoming School Year Exemptions</b><br><b>Only</b> applies when ERS or TRS employer contribution rates increase by more than 2 percentage points over the prior year, and debt service.<br>This number is added to the Tax Levy Limit, which becomes the Maximum Allowable Levy.                   |

**BOARD OPTIONS**

- Option 1: Propose a budget requiring a tax levy before exemptions at or below the Tax Levy Limit prescribed by law.  
\*Requires a "simple majority" (50% + 1 voter approval).
- Option 2: Propose a budget requiring a tax levy before exemptions above the Tax Levy Limit.  
\*Requires a "super majority" (60% voter approval). \*Requires a statement on ballot indicating the required tax levy before exemptions exceed the tax levy limit calculation.